

ROCKY MOUNTAIN NSTRA, INC.

CONSTITUTION & BY-LAWS

Article I

NAME

Section 1. Identity.

The name of the club shall be known as Rocky Mountain NSTRA, INC. and shall run as a nonprofit corporation, without shares of stock with its boundaries being within the state of Colorado. Also known to the NSTRA home office as Rocky Mountain Region. Our home office shall be the residence of the Secretary-Treasurer.

Article II

PURPOSE

Section 1. Objectives.

- A. The prime objective of the *Rocky Mountain NSTRA* is to extend the enjoyment for the upland game hunter and his/her dog through organized field trial competition.
- B. Schedule and conduct *NSTRA* Field Trials in the *Rocky Mountain NSTRA Region*.
- C. Our goal is to have scheduled, at a minimum, 3 *NSTRA* Double/Double Trials, i.e. (12 Trails) in both spring and fall. There are many reasons why we need 24 trials per year, i.e. qualified dogs to fill the regional elimination trial, financial, etc.
- D. Promote training events that will produce stronger competition and better trained dogs, so that we have enough dogs to qualify for our Annual *NSTRA Regional Elimination Trial*.
- E. Support the National Shoot-To-Retrieve Field Trial Association, Inc. (NSTRA).
- F. To support local clubs with their field trials.
- G. Promote fellowship among the membership and its guests.
- H. Promote good sportsmanship in competition.
- I. To encourage higher standards in breeding, training and field trials, etc.
- J. To set up and maintain a reimbursement program so that a Trial Chairman can be reimbursed for his/her expenses (net loses) due to trial cancellation.
- K. To sponsor a Benefit Trial (fund raiser) once per year to build our cash reserves to subsidize our Regional Elimination Trial and Trial Reimbursement Program.
- L. Establish a program that promotes, recruits and welcomes new members to our club.

Section 2. Not for Profit.

The club shall not be conducted or operated for profit and no part of any profits or remainder residue from dues or donations to the Club shall inure to the benefit of any member or individual.

Section 3. Revision of Constitution and By-Laws.

The members of the club shall adopt and may from time to time revise such Constitution and By-Laws as may be required to carry out these objectives.

Article III

MEMBERSHIP

Section 1. Eligibility.

Anyone can be a member of our club as long as they are in good standing with National Shoot-To-Retrieve Field Trial Association, Inc.

Section 2. Dues.

Club dues are NSTRA National membership dues.

Section 3. Membership.

Membership shall be open to all persons expressing their interest in our club's constitution and by-laws, objectives, purposes and goals set forth, and field trial rules, guidelines governing recognized trials of the NSTRA National Association. The members shall further signify and express their intentions by participation in field trials, training events, membership meetings and volunteering as needed to keep Rocky Mountain NSTRA operable. Each applicant for membership shall apply by a form approved by the board of directors found on our website and mail or email into our Secretary-Treasurer. The application shall state: Name, Address, Phone number, Email address, what NSTRA region they are registered with and NSTRA member number. These memberships shall be managed and maintained by our by Secretary-Treasurer. Applicants for membership who have been rejected by the club may not reapply until after becoming in good standing with NSTRA home office. (1) Membership applications shall be readily available via website and/or by e-mail from the Secretary-Treasurer. (2) Members understand and are responsible to watch their email for trial cancellations or the location of a trial being moved. (3) Members understand that the club relies on email to communicate with its members and need to keep their email up to date with the club officers.

Article IV OFFICERS/BOARD OF DIRECTORS

Section 1. Board of Directors.

The Board shall be comprised of the two (2) At Large Board Members, President, Vice President and Secretary-Treasurer, all of whom shall be members in good standing with NSTRA home office. The President, Vice President, Secretary-Treasurer shall be elected for two (2) year terms in accordance with these bylaws, and shall serve until the successors are elected. Whereas, at large board members shall have two (2) year terms.

Section 2. Officers.

The Club's three (3) officers, consisting of the President, Vice President, Secretary-Treasurer shall serve in their respective capacities both with regard to the Club and its meetings and the Board and its meetings. General management of the club's affairs shall be entrusted to the three (3) officers.

1. Director and/or Officer eligibility. Any member is eligible for office and/or board of directors.
2. The President. Shall preside at all meetings of the Club and of the Board and shall have the duties and powers normally appurtenant to the office of President, in addition to those particularly specified in the constitution and bylaws.
3. The Vice President shall have the duties and exercise the powers of the president in case of the President's absence, incapacity or death.
4. The Secretary-Treasurer shall keep a record of all meetings of the Club and of the Board and of all matters of which a record shall be ordered by the Club. The Secretary-Treasurer shall have charge of all of the correspondence, notify members of meetings, notify officers and directors of their election to office, keep a list of the members of the Club with their addresses, implement electronic communications for conducting Board meetings and carry out such other duties as are prescribed in the constitution and bylaws. The Secretary-Treasurer shall collect and receive all monies due or belonging to the Club. The Secretary-Treasurer shall deposit the same in the bank satisfactory to the Board, in the name of the Club. The books shall at all time be open to inspection of the Board and the Secretary-Treasurer shall report to the board at every meeting the condition of the Club's finances and provide a complete listing of every item of receipt or payment not before reported; and at the annual meeting, the Secretary-Treasurer shall render an account of all monies received and expended during the previous fiscal year.

5. A Board Member who misses three consecutive field trials and/or by membership vote that their lack of involvement if found to be harmful to the club shall be automatically terminated. It is provided that the Board member may submit in writing to the Board a legitimate excuse for the absence to avoid removal.
6. The Board will delegate to a volunteer club member(s) who will be in charge of club website, and club equipment (location and condition).

Section 3. Vacancies.

Any vacancy occurring on the Board during the year shall be filled for the unexpired term of office by a majority vote of the present members of the Board via email vote. See Section #6 Nominees, of this Article on how to appoint a Board Member.

Section 4. Removal.

Any Officer or Director may be removed from office by a two-thirds (2/3) vote of the members present at a regular, special meeting or by email if notice of proposed removal was given. It is provided, however that the Director or Officer to be voted upon must have received from the Secretary-Treasurer by registered mail, notice that his/her name will be submitted for removal at least ten (10) days prior to that meeting.

Section 5. Election.

During election year for Officers and Board of Directors a secret ballot will be completed at the annual membership meeting conducted the weekend of the Region Elimination Trial, held on Saturday, immediately following the field trial. The Secretary-Treasurer shall count the ballots. The President shall announce the election results during the annual membership meeting. The nominated candidate receiving the greatest number of votes for each office shall be declared elected.

Section 6. Nominees.

The nominees for Officers shall be selected as follows:

1. All candidates that want to run for office must notify by email or phone call to the club Secretary-Treasurer four (4) weeks prior to the Region Elimination Trial their name and the office that they want to run for.
2. All candidates and/or officers desiring re-election shall be placed on the ballot, only if in good standing and a Rocky Mountain NSTRA member.
3. No person shall be a candidate for more than one position.
4. If there are more than two candidates for the same position, than two votes shall take place to run the top two candidates against each other as a final vote.
5. Ballot(s) must be completed and emailed to the membership for viewing two weeks before voting can occur.
6. In case of a vacancy in the office of the President, the Vice-President automatically becomes president.
7. In case of a vacancy in the office of vice-president or secretary-treasurer the board shall appoint a replacement to serve the remainder of the term.
8. If there is a vacancy in the position of Board Member the remaining Board will appoint a new member for the remainder of the term.

Article V

DUTIES OF OFFICERS, BOARD OF DIRECTORS AND MEMBERS

Section 1. Duties of President.

1. Preside at all meetings of the Rocky Mountain Region and/or Board of Directors.
2. Shall receive and decide on grievances as part of the Board of Directors.
3. Monitor and coordinate the functions of the Rocky Mountain Region.
4. File or cause to be filed trial reports, regional reports, trial schedules, judging seminar reports and any other necessary documents or information needed by the National Association for the function of the club.

5. Coordinates with the trial chairmen the year's worth of birds needed to run all trials. Purpose is to try and control the cost of birds for the membership, i.e. quality, price, source(s), and likelihood of delivery of birds! However, the trial chairmen have final say on their trials!
6. Schedule and hold a spring and fall judging seminar (an officer must attend the judging seminar), if there is enough interest to hold one. Must notify NSTRA home office 30 days in advance before we can hold the seminar.
7. Appoint committees as needed.
8. Have Secretary-Treasurer to create and send out an email asking membership to vote on one of three (3) locations that they would like to have the Region Elimination Trial, however, final determination will be made by the President of the club.
9. Select the location and date in May for our Regional Elimination Trial, however, no later than one (1) week before the Performance Classic.
10. As Trial Chairman for the Regional Elimination Trial held in May, shall also file the Trial Reports for both the Regional Elimination Trial and Side Trial and send to the NSTRA home office.
11. Make arrangements to get our traveling trophy back to the Region Elimination Trial and determine who won the High Point Dog of the year. Place an order for new engraving plate for that person and dog.
12. Conduct our Annual Regional Membership meeting and present our Rocky Mountain Regional High Point Dog award, which is held Saturday, immediately following the Regional Elimination Trial.
13. Serve on the Board of Directors of the National Shoot-to-Retrieve Association, Inc. and attend and represent the region at meetings held there. If unable to attend appoint a board member to represent the Rocky Mountain Region.

Section 2. Duties of Vice President.

1. Vice President assumes the duties of the President in his/her absence.
2. Performs special duties at the President's request.
3. Inventories Rocky Mountain Region's equipment and maintains a file on where items can be found.
4. Verifies that the website is up to date.
5. Assists Secretary-Treasurer in keeping membership email list current.
6. Shall receive and decide on grievances as part of the Board of Directors.
7. Shall attend all Regional meetings as required.

Section 3. Duties of Secretary-Treasurer

1. Keep the minutes of all meetings held by club.
2. Maintain the club's membership roster.
3. Publish our Constitution and By-Laws on the website.
4. Maintain necessary and appropriate files of the current information as well as the historical reference.
5. Assume the duties of the President in the absence of the President, Vice President.
6. Receive and deposit funds for the club and give receipt thereof.
7. Pay all approved expenditures of the club.
8. Keep an itemized records of receipts and expenditures.
9. Report as necessary to IRS, National Association or other audit organizations.
10. Collect dog taxes from each field trial chairman.
11. Pay the required fee to the Colorado secretary of state office to stay in good standing.
12. Shall receive and decide on grievances as part of the Board of Directors.
13. Shall attend all Region meetings as required.
14. Report on the financial status of the club at regional meetings.
15. Provide the President with an annual financial statement at least ten (10) days before the annual membership meeting and present it at the meeting.

Section 4. Duties of Board of Directors.

1. Serve as advisors.
2. All Field Trial Ground shall be approved by the Board of Directors before a trial can take place.
3. Watch bird planter's bird location and how well the birds are slept and planted!
 - a. If bird planter will not take direction or correct their bird planting method then they shall not be asked again to plant for other Field Trial Chairmen.
4. Monitor the size of the field (30 acres minimum to 50 acres maximum) to see if they are appropriate:
 - a. Must consider the cover in determining the field size, i.e. less cover the larger the field shall be.
 - b. Boundaries must be well marked.
5. Review & Approve amendments for vote to the constitution & by-laws.
6. Serve on committees as appointed by the President.
7. Assists the officers in the management and operation of the club.
8. Monitor the activities of the other officers of the club.
9. Represent the entire membership of the club membership.
10. Chair fundraisers, purpose to build up our bank account so to cover any future Field Trial loss (reimbursement program), purchasing equipment, club goals, etc.
11. Shall receive and decide on grievances as part of the Board of Directors.
12. Shall attend all Region meetings and board meetings as required.
13. Board of Directors shall determine the voting procedures, as required, unless otherwise specified.

Section 5. Duties of Field Trial Chairman.

1. Determine Field Trial dates and submit to the President in the following format by required deadline:
 - a. Date of Trial
 - b. Name of Trial
 - c. City and State
 - d. Chair of Trial
 - e. Address for mailing entry forms
 - f. Phone Number(s)
 - g. Entry Fee:
2. To run a fun and efficient field trial.
3. Conduct the Trial Drawing with three other NSTRA members or use online draw.
4. Ensure trial is conducted in accordance with Regional and NSTRA rules.
5. Determine the size of the field (30 acres minimum to 50 acres maximum):
 - a. Must consider the cover in determining the field size, i.e. less cover the larger the field shall be.
 - b. Ensure boundaries are well marked.
6. Submit trial report to both our President and NSTRA home office by its deadline and send dog tax to our Secretary-Treasurer.
7. Delegate duties to voluntary help, i.e. field set-up & break down, Marshaling, Judging, Filling of water tubs, etc.
8. Get equipment for the trial, i.e. ATV's, Radios, Time keeps, Score boards, Tent, and etc.
9. Arranging for Portable Toilet.
10. Contacting member ASAP if trial needs to be moved or canceled.
11. To conduct a meeting with the Bird Planter just before the start of trial:
 - a. Instructions to the bird Planner.
12. To conduct a meeting with the field marshals and Judges just before the start of trial:
 - a. How the scoring cards are handled:
 - i. When a card is handed to the judge folded, the side up is the handler the judge is to score for the 1st half of the brace.
 - b. What are the three most common judging concerns that handlers have.

- c. Where the automatic safety zones are and where safety zones can be called by handlers.
 - d. Defining the boundaries.
13. Watch bird planter's bird location and how well the birds are slept!
 14. Asking the Board of Directors within 2 hours of cancellation if they want to use the reimbursement program.
 15. Trial Chairman should have a plan for trial cancellation to limit their loses if trial is canceled.

Section 6. Duties of Bird Planter.

1. Shall sleep the bird so not to be walking around immediately after being placed on the ground.
2. No planting birds in bushes.
3. Use the whole field, trying not to be planting in a pattern that the gallery can see.
4. Showing no favorable patterns to anyone, being fair to everyone.
5. See Bird Planting Instruction.

Section 7. Website Designer

1. The Board of Directors will assign a member to be in charge of website updates and design.

Section 8. Members.

1. The Secretary-Treasurer shall be advised of any change(s) in address, phone, email, NSTRA region, etc.
2. Attend Rocky Mountain NSTRA meetings and elections.
3. Participate in field trials and other activities.
4. Serve on committees as requested.
5. Conduct themselves in a manner consistent with Articles III Section #3.

**Article VI
COMMITTEES**

Section 1. Oversee

The Board will oversee the work of appointed standing committees to advance the work of the Club. Board members will serve as Chairperson of one committee, and all members will be encouraged to participate on a committee. Such committees shall be subject to the final authority of the Board. Special committees may also be appointed by the Board to aid it on particular projects.

Section 2. Terminated

Any committee appointment may be terminated by a majority vote of the full membership of the board upon written notice to the appointee; and the board may appoint successors to those persons whose services have been terminated. Successor shall be in good standing and a Rocky Mountain NSTRA member.

Section 3. Focus

Standing committees should include but not be limited to: field trials, membership, judging, bird planting.

**Article VII
MEETINGS**

Section 1. Annual Meeting

1. The Rocky Mountain NSTRA annual meeting will be held Saturday, immediately following the Region Elimination Trial.
2. Annual Regional meeting will be in accordance with Article VIII and Article IX.
3. Regional Elimination Trial shall be complete 45 days before the National "Dog of the Year" NSTRA Trial.

4. Election of New Club Officers and Board of Directors as scheduled, i.e. Reference term limit:
 - a. The new officers and board of directors take office at the conclusion of the Region Elimination Trial.
 - b. All retiring officers and directors shall turn over to his/her successor in office all properties, records related to that office, including but not limited to all club files, constitution and by-Laws, etc. within 30 days.

Section 2. Special Club Meetings.

1. Meetings shall be scheduled as determined by the officers and Board of Directors. Sufficient notice shall be given to the members by mail, fax, email and/or phone call. The purpose of the meeting shall be stated and no other club business shall be transacted thereat.
2. Secretary-Treasurer upon receipt of a petition signed by five members of the Club who are in good standing. Such special meetings shall be held at such hour and place as may be designated by the person or persons authorized herein to call such meetings. The Secretary-Treasurer shall make notice of such a meeting at least 5 days and not more than 15 days prior to the date of the meeting. The purpose of the meeting shall be stated and no other club business shall be transacted thereat.

Section 3. Quorum.

The quorum for Club Meetings or for a Special Meeting of the Club shall be twenty (20) percent of the membership in good standing with a minimum of three (3) board members.

Section 4. Board Meetings.

Meetings of the Board of Directors should be held where attendees are “physically” in the same room. Board Meetings shall be in the months of January through December of each year, at such hour and place as may be designated by the Board. The Secretary-Treasurer, at least seven days prior to the date of the meeting, shall make notification by mail, e-mail, telephone and/or in person of each such meeting. The Board meeting minutes shall be read at the first club meeting following the Board meeting. Board meetings shall be open to the general membership unless a majority of the Board designates that a particular meeting be closed. A quorum for such a meeting shall be a majority vote of the Board with the Secretary-Treasurer recording the votes. *Exception, when Board of Directors want to have a closed meeting, due to living too far apart that it makes it impossible to get together “physically” then phone calls and emails shall be allowed.*

Section 5. Voting.

Each membership in good standing whose NSTRA dues are paid for the current year shall be entitled to one vote on each issue at any meeting that they are present at or by email, however, they also must have been at one of our club events in the last 12 months to participate in voting. This last provision is addressing those that are lifetime members and/or are not active members and never show up for any club events, this group shall not be counted against the requirements for email respondents or in anyway (ref. Article XIII Amendments). Proxy voting shall not be permitted at any club meeting or election.

1. For Board of Directors and Officers elections, the vote shall be done by silent ballot, (no voice or show of hands voting) with simple majority winning.
2. For all other issues that need a vote, the Board of Directors shall determine whether the vote shall require that members need to be present or an email vote shall be used with simple majority winning, with the exception on constitution and bylaws changes needing a 2/3 vote of active membership.
3. In the event that there is a tie with a vote, club’s President shall be the tie-breaker.

**Article VIII
ORDER OF BUSINESS**

Section 1. Structure of Meeting

At meetings of the Club, order of business, so far as the character and nature of the meeting may permit, shall be as follows:

- Roll Call
- Minutes of the last meeting
- Minutes of the last Board meeting
- Report of the President
- Report of the Secretary
- Report of the Treasurer
- Report of the Committees
- Annual Meetings:
 - Awards presentation
 - Election of newly elected Officers and Board of Directors
- Unfinished business
- New business
- Questions and answers
- Location/date of next meeting
- Adjournment

**Article IX
PARLIAMENTARY AUTHORITY**

Section 1. Rules Governing Meetings.

The rules contained in the current edition of "Roberts Rules of Order, Newly Revised," shall govern the club in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any other special rules of order the club may adopt.

**Article X
FINANCE**

Section 1. Fiduciary Responsibilities.

1. Our board of directors will manage and set the financial goals of the club.
2. Board of Directors shall set the amount for Dog Tax in June of every year so that the club can maintain a \$2,500 checking account balance. This projection needs to account for all expenses for the regional elimination trial the following year and any other projected expense that the club will have. The goal is to have regional's entry fees as low as possible, i.e. \$45.00 per dog. As of June 2013 the dog tax is set at \$2.00 per dog per brace. Example 16 braces equals \$64.00.
3. No expenditure of funds greater than \$150.00 shall be issued without prior approval of the membership, with simple majority passing.
4. Trial Chairman shall pay the dog tax and make payable to Rocky Mountain NSTRA.
5. Trial Chairman that do not pay their dog tax or NSTRA members that do not pay trial entry fees shall not be allowed to participate in Rocky Mountain NSTRA Events until paid in full.

Section 2. Special Purpose Funds.

1. These funds may be established by a simple majority vote of the Officers and Board members.
2. Special Purpose Funds shall be funds raised for a specific purpose and disbursement of said funds for the

intended purpose shall require a simple majority vote of the membership to release them for their intended purpose.

3. Such Special Purpose Funds will be invested in Certified Deposits and maintained by the Club Secretary-Treasurer until such time as they are released for use by the membership.
4. To divert any Special Purpose Fund monies for any use other than for which it was originally intended shall require a 2/3 vote of the membership present at the Annual Regional Meeting.
5. The Treasurer Reports will reflect all Special Purpose Funds separately and the amount deposited in each.

Article XI FIELD TRIAL

Gunner, Handler, Bird Planter and Cost

Section 1. Age.

1. National Office (NSTRA) rules shall determine age for gunner, handler and anyone who can be in the field. To handle a gun the person must hold a current Hunter's Safety Course Card.
2. Bird planter must be the age of 14 years of age with the experience of handling a minimum of two braces, and has Hunter's Safety Course Card.

Section 2. Trial Entries

1. Trial chairman shall not accept entries postmarked prior to December 1st for the Spring trial season (January 1 to June 30), or postmarked prior to June 1st for the Fall trial season (July 1 to December 31). Trials will be advertised in the NSTRA magazine, NSTRA web page and our NSTRA website.
2. Trial chairman is responsible for determining per dog entry fees and paying for dog tax and insuring that the trial has liability insurance.
3. President as Trial Chairman for the Regional Elimination Trial shall set the entry fee per dog and also manage all the finances. All profits and expenses shall be retained by the club.
4. President as Trial Chairman for the Regional Elimination Trial shall organize a Pot-Luck dinner (Club donating the Main Dish, Cups & Utensils) at the Club's annual regional meeting conducted during the Region Elimination Trial following immediately after the Saturday trial. Recommended cost for Pot-Luck dinner is \$80.00.
5. There are two ways you can enter a Sanctioned Field Trial in our region, by mailing a NSTRA pre-printed form or emailing our form (posted on our website) to the Trial Chairman. Entrants phone calls are not accepted for entering a field trial because the trial chairman needs to prove the order in which dogs are entered in his/her trial. Also for those that use the computer draw there is information included on the entry form that is necessary to make the draw much easier.
6. If the Trial Chairman needs more dogs to fill his/her trial including bye dogs, he/she can make phone calls or emails to ask for more dogs 30 days before the start of their trial. These dogs still need to have a form filled out by either entrants or trial chairman with date and time recorded. Any dogs entered within the 30 day window, under these conditions, cannot be protested. The idea here is we need to fill our trials without the fear of protest.
7. Our website shall have both the NSTRA form for mailing and also our email form for emailing.
8. Email Entry form shall have the following information:
 - a. Dog's Registration number:
 - b. Call name:
 - c. Breed:
 - d. Region:
 - e. Sex:
 - f. Owner's NSTRA ID number:
 - g. Handler's NSTRA ID number:

Section 3. Rules.

1. At the Annual Regional Meeting a vote will be taken by the membership, one year in advanced, as to how the region will determine dogs to be sent to the Dog of the Year Trial. Will the region use the high point system or alternate from Regional Winner to High Point. i.e. 1st dog to go is always the regional winner, then the high point dog, then regional first runner up, then the high point runner up, etc.
2. Points counted shall be based on one year's accumulation, from the start of our Club's Regional Elimination Trial to the last trial (in region or out of region) before the start of our Regional Elimination Trial the following year.
3. Computer draw is optional for trial draws.
4. Owners and handlers are not permitted to ride a four wheeler for two (2) clean braces prior to their dog running in the same field, if so, dog shall be disqualified.
5. All Judges and Marshals shall be certified by NSTRA to judge a Sanctioned Field Trial.
6. In order to judge a NSTRA field trial, to be a field marshal, gunner, handler, owner, to be chairman of said trial, to hold any club office or to vote on any club business, a person must be a member in good standing with NSTRA.
7. All Sanctioned Field Trials shall abide by NSTRA Rules and Guidelines.
8. Trial Chairman shall notify all club members by email and/or by phone when their trial is moved or canceled ASAP.
9. After a trial is drawn all dogs pulled from the trial must have a replacement provided by owner/handler or full brace fee will be charged. If the trial chairman has bye dogs he may assist in replacement of the pulled dog. The trial chairman has final approval on replacements. If trial location has to be changed after draw handler/owner will be allowed to pull their dog(s) if the change in location requires handler/owner to change overnight accommodation. If trial date has to be changed handler/owner is allowed to pull dog(s).
10. Trial must be posted with NSTRA for 30 days before the date of the trial.

Section 4. Hall of Fame:

1. The Rocky Mountain Hall of Fame was established with the following purpose and criteria:
 - a. The purpose of the Rocky Mountain Bird Dog Hall of Fame is to remember those dogs who brought recognition to our region. In keeping with the NSTRA standard, a grading qualification system is utilized to identify the dogs in this region that are eligible to be inducted in the Rocky Mountain Bird Dog Hall of Fame. The standard has been set high, so that there is a degree of difficulty to qualify. There shall be only one High Point Dog, ties will be broken in the order of: 4th placings, first placings, second placings, and third placings.
 - b. Hall of Fame Point Structure, Minimum of 50 points from the following list to be inducted:
 - i. Each Championship 10 points
 - i. Regional Winner 10 points
 - ii. Regional High Point 10 points (tie is 5 points)
 - iii. National High Point Top Ten 10 Points
 - iv. Final Top Four in National Trial 5 points
 - v. Offspring Champion (Open) 5 points
 - vi. A National Championship is an automatic induction into the Hall of Fame.

Section 5. Regional Elimination Trial with Side Trial.

1. Regional Elimination Trial judges to be from another region and Bird Planter be either from another region or voted on and approved by the membership.
2. The entry fee for the Regional Elimination Trial and Side Trial will be determined annually, see "Regional Cost Analysis Spread Sheet."
3. The location of the Regional Elimination Trial and Side Trial will be determined annually.
4. The number of dogs taken in the first cut of the Region Elimination Trial will equal fifty percent (50%) of

- the total but will not exceed 32 dogs in each field.
5. Management of Bird Planting and Fields:
 - a. Clean the Fields:
 - i. Before the start of trial.
 - ii. End of the first day and/or before the start of the second day.
 - iii. Just before the final brace.
 - iv. Optional is after every round, if you have the time, man power to do so and weather consideration.
 - b. Bird planting:
 - i. Extra bird is only used at the start of the trial.
 - ii. Never before the start of the second day or between rounds.
 - c. Changing fields (“A” vs. “B”):
 - i. Trial Chairman can change fields at anytime between rounds, however, it may be best to take a vote on this with those that are still in the trial.
 6. Try to manage the bank account balance so not to fall below \$2,500.00 when using the dog tax as a subsidy in keeping the entry fee to this trial as low as possible.
 7. Equipment List, To Do List & Trophies:
 - a. 2 Tables - Club has
 - b. 24 AAA's Batteries
 - c. 5 ATV's - Members have
 - d. Order Trophies/Plaques six weeks in advance.:
 - i. 6 Region Trophies, 3 Region Saturday Trophies, \$33.00 each - For Regional Elimination Trial
 - ii. 3 Side Trial Plaques, \$33.00 ea. - For Regional Elimination Trial Side Trial
 - iii. 12 Plaques, \$33.00 each - For Double/Double Trial
 - e. 6 Water Tubs - 3 Per Field - Club has
 - f. Bird Crates to hold the birds over the weekend.
 - g. Bird Net for lose birds
 - h. Bird Planting Tube for Bird Planter 2 each - Mike has
 - i. Birds - Should I have birds delivered on Friday? - YES
 - j. Lettuce and water for birds
 - k. Call Bird Supplier for a Friday delivery & Fax MAP
 - l. Email letting members know to bring bird crates
 - m. Gas Containers - 3 each 5 Gal - have them filled
 - n. Have a Back up for a sick Bird Planter Or Judge
 - o. Lunch Wagon - Call & send Map
 - p. One Portable Toilet - Call and setup a Friday delivery
 - q. Order Water to Fill Water Tubs
 - r. Posts & Flags
 - s. Radios - Club has
 - t. Region Caps for all that want - place an order for Regional Elimination Trial
 - u. Score Board - Club has
 - v. Score Board - Fill Out the Braces
 - w. Send Map to members
 - x. Tent(s) - Club has
 - y. Tackle Box - Club has

Section 6. Fundraising:

To create a fund that can support the goals and expenses of the club.

1. Have enough cash in the bank account that can reimburse or make purchases and still have enough cash to continue running the region.

2. Have a program that will allow the club to replenish it's account from this unforeseen expense.
3. Run a sanctioned NSTRA Field Trial with all volunteers and equipment with a small increase in entry fees per dog.
 - a. Other regions call this a Benefit Trial and do this once per year to build cash reserves and to subsidize the Regional Elimination Trial and Trial reimbursement program.
4. Ask for donations.

Section 7. Field Trial Reimbursement Program

To encourage members to host a NSTRA Field Trial, expanding the number of trials that the region can have. This can be done by eliminating the fear of losing money if the trial is canceled due to weather.

1. Trial Chairman is responsible for mitigating his/her losses as much as possible.
2. If Trial Chairman asks the Board of Directors for help:
 - a. Regional officers shall control the process of trying to mitigate the Trial Chairman losses for the trial.
 - b. Trial Chairman must make his/her decision within two hours of cancelling the trial.
 - c. Board of Directors shall take over the process of mitigating the loss and/or see if they can make a profit for the club.

Section 8. Mitigating Trial Loss

1. Moving Trial to a new venue or next weekend
2. Instead of a Double/Double Field Trial make the trial Double/Single
3. Sell birds to Dog Trainers at cost
4. Sell birds to Members at cost
5. Get a refund from NSTRA by sending back the coupons \$410.00
6. See if you can cancel insurance

Section 9. Storage of Club Property.

1. The Board of Directors shall determine one location in which club property will be stored.
2. The club needs to look into purchasing of an enclosed trailer in which to store and transport club property.

Section 10. Protest Procedures.

1. Scheduled NSTRA Field Trial
 - a. Protest must be submitted in writing to Regional officers and Board of Directors within ten (10) days of occurrence. Cannot be anonymous.
 - b. Untimely protests shall not be considered.
 - c. Regional officers and Board of Directors must answer the protest in writing within twenty-one (21) days.
 - d. If the protester disagrees with the Regional decision, he may submit a protest to the National officers and Board of Directors. This submission must occur within ten (10) days of the Regional answer.
 - e. The National officers and Board of Directors must provide a final answer in writing within twenty one (21) days.
2. Protest a Judge's call
 - a. See NSTRA Judging Booklet Guidelines

Article XII DISCIPLINE

Section 1. Termination of Membership.

Membership may be terminated. (1) by resignation. Any member in good standing may resign from the Club upon written notice to the Secretary-Treasurer; but no member may resign when in debt to the Club.

Obligations other than Dues are considered a debt to the Club. In no case may a person vote at any club meeting whose debt is unpaid as of the date of that meeting. (2) by lapsing. A membership will be considered lapsed and automatically terminated if such member's national dues remain unpaid for 30 days. (3) by expulsion. A member may be terminated by expulsion as provided in this Constitution and By-laws document. (4) Any member proven to be guilty of practicing or using unfair or dishonest methods of entering or handling in any recognized competition, or who knowingly commits an intentional act which shall tend to injure the honest character or reputation of a fellow member, or to disturb the harmony or function of the Club, shall be automatically expelled from all club and NSTRA activities for a period of one year. A second offense shall result in lifetime expulsion from the Club and NSTRA. This disciplinary action may be initiated on the Regional and/or National level. All regional disciplinary action must be coordinated and approved by the Regional Officers and Regional Board of Directors, all national disciplinary action must be coordinated and approved by the National Board of Directors. In all cases, the accused shall be given the opportunity to defend themselves at all levels. Any person barred from Shoot-To-Retrieve Trials, said suspension shall also include any dogs owned by the person at the time of the infraction, for a period of time concurrent with the expulsion of the member, not to exceed one year. (5) There will be no false claims against an individual, or a person choosing to place a claim against another but wishing to stay anonymous. (6) All grievances must be in writing.

Article XIII AMENDMENTS

Section 1. Purposed Change

1. Temporary Change - for the purpose of resolving an immediate problem.
 - a. Board of Directors can vote with simple majority.
 - i. Example, by-laws state we shall use judges outside of our region for Region Elimination Trial, however, no one can come to meet this requirement.
2. Annual Regional Meeting - Permanent change, steps to follow:
 - a. Members need two weeks notice of any purposed change or addition to our constitution and by-laws. This can be done by email. Members should take this time to consider the pros and cons for such a change.
 - b. The constitution and bylaws may be amended by a two-thirds (2/3) secret vote of the members present at a scheduled Annual Regional meeting.
3. Special Meeting - Permanent change, steps to follow:
 - a. Amendments to the constitution and bylaws may be proposed by the Board of Directors or by written petition addressed to the Secretary-Treasurer signed by ten (10) members of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the board of directors and must be submitted to the members with recommendations from the board by the Secretary-Treasurer for a vote within two (2) months from the date when such petition was received by the Secretary-Treasurer.
 - b. Two standards must be met for an email vote by membership:
 - i. At least two-thirds (2/3) of the total membership shall be respondents.
 - ii. From that group of respondents, two-thirds (2/3) of email votes shall be required for passage if the votes are completed within 15 days from the time that membership received the board's recommendation.

Article XIV DISSOLUTION

Section 1. Closing Down Club

The Club may be dissolved at any time by the written consent of not less than two-thirds (2/3) of the members

in good standing. In the event of the dissolution of the Club whether voluntary or involuntary or by operation of law, none of the property of the club nor any proceeds thereof nor any assets of the Club shall be distributed to any members of the club after payment of the debts of the club. Its property and assets shall be given to a charitable organization for the benefit of dogs selected by the Board of Directors.

Article XV DOCUMENTS

Section 1. Depository.

Each Board of Director shall have a hard copy of the Rocky Mountain NSTRA, INC. Constitution & By-laws. Also the same shall be posted on our website for all its members to refer to.

Article XVI REVIEW OF CONSTITUTION & BY-LAWS

Section 1. Clean-up Document.

Committee appointed by the Board of Directors, at least every three years should review constitution and bylaws, or at anytime by simply majority of the Board of Directors considers it necessary. Task is to make recommendation(s) for needed changes.

Article XVII HISTORY OF THE CONSTITUTION & BY-LAWS

Section 1. Background

Wayne Baker contacted Mr. Serafin Barayazarra in regards to determining if there were ever constitution & by-laws created at the time of filing the articles of incorporation for a non-profit corporation. He explained that he could not recall that there were ever any constitution & by-laws written. Rachel Baker (current club president) and Wayne Baker tried to locate such documents and could not find anyone able to produce such a document. All we ever found was different revisions of amendments to by-laws that could not be located. Each revision was with Mike Weis (past president) or Suzanne Freehauf (current Secretary-Treasurer). Hence the creating of this document.

Section 2. Background - Up-date

After creating and completing our constitution & by-laws, Mike Weis found a copy of our old constitution & by-laws and delivered a copy to Rachel Baker, this was four weeks before our 2013 NSTRA Regional Elimination Trial. The board found that the old constitution & by-laws were out of date and did not comply with Colorado State law and the IRS requirements for a non-profit. The board then began to merge the two documents as one with the NSTRA home office support.

ARTICLE XVIII INDEMNIFICATION

Section 1. Liability

The corporation shall indemnify every officer and director, his heirs, executors, administrators and assigns, against expenses reasonably incurred by him in connection with any action, suit or proceeding to which he may be made a party by reason of his being or having been a director or officers of the corporation, or, at its request, of any other corporation of which it is a stockholder or creditor and from which he is not entitled to be indemnified, except in relation to matters as to which he shall be finally adjudged in such action, suit or proceeding to be liable from misconduct; in the event of a

settlement, indemnification shall be provided only in connection with such matters covered by the settlement as to which the corporation is advised by counsel that the person to be indemnified did not commit such a breach of duty. The foregoing right of indemnification shall not be exclusive of other rights to which he may be entitled.

Article XIX EQUIPMENT AND ATTACHMENTS

Section 1. Spreadsheets and Documents.

1. Articles of Incorporation for a Nonprofit Corporation - Dated 4-6-2005
2. Regional Cost Analysis Spread Sheet is attached as an aid to anyone that wants to use it.
3. Double/Double Cost Analysis Spread Sheet is attached as an aid to anyone that wants to use it.
4. Trial Entry Spreadsheet is attached as an aid to anyone that wants to use it.
5. Bird Planting Instructions are attached as an aid to anyone that wants to use them.
6. Location of equipment document.
7. Check NSTRA Website for Current Rule Book


If Any Article, Section and/or Subsection Is Found to Be in Conflict with the Home Office NSTRA Rules and/or Policies Then We Shall Amend Our Constitution and Bylaws to be in Compliance with Theirs, until then, National Shoot-To-Retrieve Field Trial Association, Inc. Prevails.

This Constitution and Bylaws are officially entered into this date of June 1st, 2013
and shall supercede any like document dated prior to this one.

The original document file can be found with Wayne Baker, 303-421-3918, Legacy57@aQ.com.



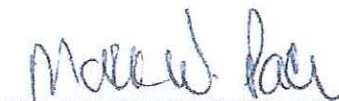
Glenn Wall as Independent Director



Zane Mowers as Independent Director



Rachel Baker as President



Mark Pace Sr. as Vice President



Suzanne Freehauf as Secretary-Treasurer